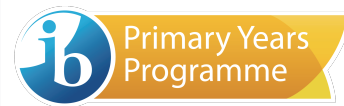


BRIEF



招生政策 ACCESS And ADMISSION POLICY

Beijing Royal Experimental School
Primary Years Program

Updated in April 2025



BRES Mission Statement

The vision of Beijing Royal Experimental School is to cultivate global citizens who have both an international perspective and a great appreciation and love of Chinese culture.

The school strives to best utilize both local and international resources to include all students and staff in the learning community. We encourage teachers and students to explore global issues so that they will become lifelong learners who are eager to inquire and also eager to take proactive action.

Teaching and learning enable students to build diverse subject knowledge and holistic approaches to learning. Learners innovatively apply knowledge in practice and experience diverse cultures, thereby bringing the society closer to individuals, and the world closer to the school. It is believed and expected that empowered students will have the opportunity and capacity to serve their community and further contribute to the creation of a better and more peaceful world.

学校使命

北京市昌平区王府实验学校（简称王府实验学校）秉承对多元文化的理解和尊重，培养具有国际视野，深谙且热爱中国文化的全球公民。

学校利用优质的本地及国际教育资源，基于学习者社区，为师生创设参与国际文凭项目的机会。鼓励师生探索全球性话题，培养具有探究精神并积极展开行动的终身学习者。

师生在教与学中共同探索学科知识，构建高阶理解，勇于实践与创新，体验多元文化。从而缩小个体与社会、校园与世界的距离，使学生未来有机会且有实力肩负起为社会服务的使命，为开创更美好、更和平的世界贡献力量。

Beijing Royal Experimental School

IB Primary Years Programme

Access and Admissions Policy

Eligibility Criteria

Age: Normally, students between the age of Six(6) and Twelve (12) are eligible for application to BRES. August 31 of each school year is the Chinese Government age cut-off requirement.

Language: Students must demonstrate readiness to learn in an English-medium environment, supported by parental commitment to their child's linguistic development.

Physical and Learning Support: BRES acknowledges current limitations in facilities and resources to support students with significant physical or learning disabilities. While efforts are made to provide accommodations, some specialized needs may exceed the school's capacity at this time.

Alignment with Mission and Vision: Families are expected to share the school's commitment to cultivating global citizens who appreciate international perspectives and Chinese culture.

Class Size and Balance

Grade 1: Maximum of 22 students per class with one foreign homeroom teacher, one Chinese homeroom teacher, and one teaching assistant, which will be additionally assigned based on the number of students.

Grade 2 to 5: Maximum of 22 students per class with one foreign and one Chinese homeroom teacher.

In special circumstances, class sizes may have a tolerance level of up to two additional students.

Admission Process

1. Screening and placement tests

Academic Potential: Applicants for Grades 2-5 undergo placement tests in Mathematics, English, and Chinese. Younger students are assessed for developmental readiness, including social awareness and motor skills. First-grade transfer students in the second semester are required to take a Chinese test and an English oral interview. For Grade 2 students and above, the applicants should take MAP (Measures of Academic Progress) Growth reading Assessment. MAP Growth Assessment acts as an indicator and school also refers to its own MAP Growth Assessment mean benchmarks for comparison. This approach helps determine whether new students should be placed in regular courses or EAL programs, considering that most students are non-native speakers.

Interview: Students and parents will undergo interviews conducted by admission team and a member from senior leadership team focusing on assessing the student's personal qualities, enthusiasm for learning, social interaction, emotional readiness and communication skills. This interview usually takes about 40-60 minutes. A recommendation for the need of EAL support is indicated at this time.

Medical Information: Families must disclose any medical conditions affecting the student's education. Failure to disclose may result in withdrawal of admission.

2. Decision and enrollment

Admissions decisions are communicated within one week of the final review.

Parents of accepted students must confirm enrollment with a deposit.

Students not immediately accepted may join a waiting pool.

Admitted candidates must agree to the regulations and expectations outlined in the school's "Student and Parent Handbook." Failure to comply may result in withdrawal of the admission offer.

Supportive Inclusivity and Special Needs

BRES strives to support students with diverse needs within the scope of its resources. However,

families must engage proactively with the school to evaluate whether the available support aligns with their child's requirements. Current limitations in funding and infrastructure may impact the level of support available for certain specialized needs.

Roles and Responsibilities

Admissions Team: Responsible for handling inquiries, scheduling appointments, conducting tours, issuing admission offers, and following up on post-acceptance procedures (e.g., confirming enrollment, coordinating documentation, and facilitating orientation activities).

Parents and Guardians: Provide accurate documentation, support their child's learning journey, and adhere to deadlines for deposits and required forms.

Student Support Office: Maintain student records and support integration through consistent communication with parents and teachers.

Teaching Support Office: Oversees academic records and placement test results.

School Clinic: Ensure health and medical needs of students are addressed and communicated to relevant stakeholders.

Leadership Team: Conduct student and parent interviews. Review final admission decisions to ensure alignment with the school's mission and values.

Homeroom Teachers: Receive detailed student profiles to support academic and social integration.

Financial Assistance

Tuition Waivers for Staff Children: Children of full-time teaching staff are eligible for tuition waivers, subject to specific conditions.

Sibling Discounts: Siblings concurrently enrolled at Beijing Royal Experimental School (BRES) or Beijing Royal School (BRS) are eligible for tuition discounts in accordance with school policy.

Kindergarten-to-Elementary Transition Discounts: Students who transition directly from Beijing Royal Kindergarten (including K class) to elementary school receive tuition discounts as per school policy.

Early Payment Incentives: Families meeting the school's early payment incentive criteria qualify for partial tuition waivers.

Policy Review

The admissions policy was reviewed by the following committee members from the PYP.

Group Members:

- 1.Cheng Dan (Head of School/ Vice Principal) PYP Department
- 2.Kathy Liu(Head of admissions Office)Beijing Royal Campus
- 3.Reetika Jain (Head of Academic/ PYP Coordinator) PYP Department
- 4.Zhang Han (Hannah) (Assistant Coordinator PYP)
- 5.Chen Xue (Shirley)(Head of Learning Support Department) PYP Department
- 6.Chen Chen (Learning Support teacher) PYP Department
- 7.Avery (Learning Support Psychologist) PYP Department
- 8.Ryan (Grade 1 Grade Level Leader) PYP Department
- 9.ChuChu (Grade 1 Homeroom teacher) PYP Department
- 10Xu Yitian (Music teacher) PYP Department
- 11.Suzanne Luo (Art teacher) PYP Department
- 12.Olivia Liu (G1/G2 Math teacher) PYP Department

This admission policy will be reviewed at the commencement of each academic year by the committee involving a team of returning and new teachers under the supervision of respective

leadership. This policy is reviewed annually to ensure it remains relevant and supportive of our PYP community's needs.

北京市昌平区王府实验学校国际文凭小学项目

招生政策

一、入学资格

1. 申请者需年满 6 至 12 周岁，每年 8 月 31 日为政府规定的入学年龄截止日期。
2. 学生需具备在英语授课环境中的学习能力，家长需承诺支持子女语言发展。
3. 学校目前资源有限，对严重身体或学习障碍学生的支持能力受限，需家庭提前与校方协商。
4. 家庭需认同学校教育理念。

二、班级规模与师生配置

一年级：每班最多 22 人，配备 1 名外籍班主任、1 名中文班主任及 1 名助教（视学生人数配备）。

二至五年级：每班最多 22 人，配备 1 名外籍班主任和 1 名中文班主任。

特殊情况：班级人数可浮动增加 2 人。

三、招生流程

1. 评估与面试

学术评估：

二至五年级申请者：需参加数学、英语、中文分班测试。

低龄学生：评估发展适应性（社交意识、运动技能等）。

插班生（一年级第二学期）：需通过中文笔试及英语口语试。

面试：

学生与家长共同参与 40-60 分钟面试，评估学习热情、社交能力、情感准备度等，并确定 EAL 支持需求。

健康声明：隐瞒影响学习的健康状况可能导致录取取消。

2. 录取与注册

结果通知：最终审核后两日内告知录取决定。

确认入学：录取家庭需缴纳定金确认学位。

候补名单：未获直接录取者可进入候补池。

守则遵守：录取者需签署《学生与家长手册》，违规者可能被取消资格。

四、包容性与特殊需求支持

学校在资源范围内尽力满足学生多样化需求，但需家庭主动配合评估支持可行性。当前资金与设施限制可能影响部分特殊需求的满足程度。

五、职责分工

招生团队：处理咨询、安排访校、发放录取通知、跟进入学后续事宜（如确认入学、协调文件、安排迎新）。

家长/监护人：提供真实材料、支持学习规划、遵守缴费与表格提交期限。

领导团队：参与面试，审核最终录取决定以确保符合学校价值观。

班主任：接收学生档案以支持学业与社交融入。

学生支持办公室：维护学生档案，通过家校沟通协助适应。

教学支持办公室：管理学业记录。

校医室：处理学生健康需求并通报相关方。

六、财务支持

全职教职工子女符合条件可享学费减免。

直系兄弟姐妹在读北京市昌平区王府实验学校或北京王府学校者，按政策享学费折扣。

北京王府幼儿园/ K 班直升学生根据学校政策享受一定学费减免。

满足学校促缴费政策者，获得一定学费减免。

七、政策审查

每学年开学初，在相关领导成员的监督下，由包含委员会进行审议。该政策实行年度审查机制，以确保其持续符合 PYP 教育社区的发展需求，并为师生提供有效支持。

2024–2025 学年本政策由 PYP 学部委员会审议通过，修订成员名单略。



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